

2019 CUT-OFF DATES FOR RECEIPT OF PAPER AND ELECTRONIC CLAIMS

| PAPER CLAIMS | ELECTRONIC CLAIMS | PAYMENT DATE | SALARY CONTRACT PAY PERIOD |
|----------------------------|----------------------------|--------------------|------------------------------------|
| December 19, 2018** | December 24, 2018** | January 2, 2019 | December 14-27, 2018 |
| January 7, 2019 | January 10, 2019 | January 16, 2019 | December 28, 2018-January 10, 2019 |
| January 21, 2019 | January 24, 2019 | January 30, 2019 | January 11-24, 2019 |
| February 4, 2019 | February 7, 2019 | February 13, 2019 | January 25-February 7, 2019 |
| February 15, 2019** | February 21, 2019 | February 27, 2019 | February 8-21, 2019 |
| March 4, 2019 | March 7, 2019 | March 13, 2019 | February 22-March 7, 2019 |
| March 18, 2019 | March 21, 2019 | March 27, 2019 | March 8-21, 2019 |
| April 1, 2019 | April 4, 2019 | April 10, 2019 | March 22-April 4, 2019 |
| April 12, 2019** | April 17, 2019** | April 24, 2019 | April 5-18, 2019 |
| April 29, 2019 | May 2, 2019 | May 8, 2019 | April 19-May 2, 2019 |
| May 10, 2019** | May 15, 2019** | May 22, 2019 | May 3-16, 2019 |
| May 27, 2019 | May 30, 2019 | June 5, 2019 | May 17-30, 2019 |
| June 10, 2019 | June 13, 2019 | June 19, 2019 | May 31-June 13, 2019 |
| June 21, 2019** | June 26, 2019** | July 3, 2019 | June 14-27, 2019 |
| July 8, 2019 | July 11, 2019 | July 17, 2019 | June 28-July 11, 2019 |
| July 22, 2019 | July 25, 2019 | July 31, 2019 | July 12-25, 2019 |
| August 2, 2019** | August 8, 2019 | August 14, 2019 | July 26-August 8, 2019 |
| August 19, 2019 | August 22, 2019 | August 28, 2019 | August 9-22, 2019 |
| August 30, 2019** | September 5, 2019 | September 11, 2019 | August 23-September 5, 2019 |
| September 16, 2019 | September 19, 2019 | September 25, 2019 | September 6-19, 2019 |
| September 30, 2019 | October 3, 2019 | October 9, 2019 | September 20-October 3, 2019 |
| October 11, 2019** | October 17, 2019 | October 23, 2019 | October 4-17, 2019 |
| October 28, 2019 | October 31, 2019 | November 6, 2019 | October 18-31, 2019 |
| November 8, 2019** | November 14, 2019 | November 20, 2019 | November 1-14, 2019 |
| November 25, 2019 | November 28, 2019 | December 4, 2019 | November 15-28, 2019 |
| December 9, 2019 | December 12, 2019 | December 18, 2019 | November 29-December 12, 2019 |
| December 18, 2019** | December 23, 2019** | December 31, 2019 | December 13-26, 2019 |
| January 6, 2020 | January 9, 2020 | January 15, 2020 | December 27, 2019-January 9, 2020 |
| 11:00 AM CUT OFF | 11:59 PM CUT OFF | | |

NOTE:

Though we will strive to achieve these goals, it may not always be possible due to unforeseen system issues. It is advisable not to leave these submissions to the last day.

Each electronically submitted service encounter must be received, processed and accepted by 11:59 p.m. on the cut-off date to ensure processing for that payment period.

Paper Claims include: Psychiatric Activity Reports, Rural Providers' Emergency on Call Activity Reports, Sessional Payments and Locum Claim Forms. Manual submissions must be received in the Assessment Department by 11:00 a.m. on the cut off date to ensure processing for that payment period.

PLEASE NOTE, THE ** INDICATES A DATE VARIATION

| Please make a note in your schedule of the following dates MSI will accept as "Holidays". | |
|---|------------------------------|
| NEW YEAR'S DAY | TUESDAY, JANUARY 1, 2019 |
| HERITAGE DAY | MONDAY, FEBRUARY 18, 2019 |
| GOOD FRIDAY | FRIDAY, APRIL 19, 2019 |
| EASTER MONDAY | MONDAY, APRIL 22, 2019 |
| VICTORIA DAY | MONDAY, MAY 20, 2019 |
| CANADA DAY | MONDAY, JULY 1, 2019 |
| CIVIC HOLIDAY | MONDAY, AUGUST 5, 2019 |
| LABOUR DAY | MONDAY, SEPTEMBER 2, 2019 |
| THANKSGIVING DAY | MONDAY, OCTOBER 14, 2019 |
| REMEMBRANCE DAY | MONDAY, NOVEMBER 11, 2019 |
| CHRISTMAS DAY | WEDNESDAY, DECEMBER 25, 2019 |
| BOXING DAY | THURSDAY, DECEMBER 26, 2019 |
| NEW YEAR'S DAY | WEDNESDAY, JANUARY 1, 2020 |