

## 2019 CUT-OFF DATES FOR RECEIPT OF PAPER AND ELECTRONIC CLAIMS

PAPER CLAIMS	ELECTRONIC CLAIMS	PAYMENT DATE	SALARY CONTRACT PAY PERIOD
<b>December 19, 2018**</b>	<b>December 24, 2018**</b>	January 2, 2019	December 14-27, 2018
January 7, 2019	January 10, 2019	January 16, 2019	December 28, 2018-January 10, 2019
January 21, 2019	January 24, 2019	January 30, 2019	January 11-24, 2019
February 4, 2019	February 7, 2019	February 13, 2019	January 25-February 7, 2019
<b>February 15, 2019**</b>	February 21, 2019	February 27, 2019	February 8-21, 2019
March 4, 2019	March 7, 2019	March 13, 2019	February 22-March 7, 2019
March 18, 2019	March 21, 2019	March 27, 2019	March 8-21, 2019
April 1, 2019	April 4, 2019	April 10, 2019	March 22-April 4, 2019
<b>April 12, 2019**</b>	<b>April 17, 2019**</b>	April 24, 2019	April 5-18, 2019
April 29, 2019	May 2, 2019	May 8, 2019	April 19-May 2, 2019
<b>May 10, 2019**</b>	<b>May 15, 2019**</b>	May 22, 2019	May 3-16, 2019
May 27, 2019	May 30, 2019	June 5, 2019	May 17-30, 2019
June 10, 2019	June 13, 2019	June 19, 2019	May 31-June 13, 2019
<b>June 21, 2019**</b>	<b>June 26, 2019**</b>	July 3, 2019	June 14-27, 2019
July 8, 2019	July 11, 2019	July 17, 2019	June 28-July 11, 2019
July 22, 2019	July 25, 2019	July 31, 2019	July 12-25, 2019
<b>August 2, 2019**</b>	August 8, 2019	August 14, 2019	July 26-August 8, 2019
August 19, 2019	August 22, 2019	August 28, 2019	August 9-22, 2019
<b>August 30, 2019**</b>	September 5, 2019	September 11, 2019	August 23-September 5, 2019
September 16, 2019	September 19, 2019	September 25, 2019	September 6-19, 2019
September 30, 2019	October 3, 2019	October 9, 2019	September 20-October 3, 2019
<b>October 11, 2019**</b>	October 17, 2019	October 23, 2019	October 4-17, 2019
October 28, 2019	October 31, 2019	November 6, 2019	October 18-31, 2019
<b>November 8, 2019**</b>	November 14, 2019	November 20, 2019	November 1-14, 2019
November 25, 2019	November 28, 2019	December 4, 2019	November 15-28, 2019
December 9, 2019	December 12, 2019	December 18, 2019	November 29-December 12, 2019
<b>December 13, 2019**</b>	<b>December 18, 2019**</b>	December 24, 2019	December 13-26, 2019
<b>December 27, 2019**</b>	<b>January 2, 2020**</b>	January 8, 2020	December 27, 2019-January 9, 2020
<b>11:00 AM CUT OFF</b>	<b>11:59 PM CUT OFF</b>		

### NOTE:

Though we will strive to achieve these goals, it may not always be possible due to unforeseen system issues. It is advisable not to leave these submissions to the last day.

Each electronically submitted service encounter must be received, processed and accepted by 11:59 p.m. on the cut-off date to ensure processing for that payment period.

Paper Claims include: Psychiatric Activity Reports, Rural Providers' Emergency on Call Activity Reports, Sessional Payments and Locum Claim Forms. Manual submissions must be received in the Assessment Department by 11:00 a.m. on the cut off date to ensure processing for that payment period.

**PLEASE NOTE, THE \*\* INDICATES A DATE VARIATION**

Please make a note in your schedule of the following dates MSI will accept as "Holidays".	
NEW YEAR'S DAY	TUESDAY, JANUARY 1, 2019
HERITAGE DAY	MONDAY, FEBRUARY 18, 2019
GOOD FRIDAY	FRIDAY, APRIL 19, 2019
EASTER MONDAY	MONDAY, APRIL 22, 2019
VICTORIA DAY	MONDAY, MAY 20, 2019
CANADA DAY	MONDAY, JULY 1, 2019
CIVIC HOLIDAY	MONDAY, AUGUST 5, 2019
LABOUR DAY	MONDAY, SEPTEMBER 2, 2019
THANKSGIVING DAY	MONDAY, OCTOBER 14, 2019
REMEMBRANCE DAY	MONDAY, NOVEMBER 11, 2019
CHRISTMAS DAY	WEDNESDAY, DECEMBER 25, 2019
BOXING DAY	THURSDAY, DECEMBER 26, 2019
NEW YEAR'S DAY	WEDNESDAY, JANUARY 1, 2020